

When to use this form

Use this form when Communication Assistance is being requested for a Family Court participant and the requested assistance is not being provided through the MOJ-funded Communication Assistance engagement under section 80 of the Evidence Act 2006, or where alternative funding is being explored.

Completing this form does not commit the referrer or funding agency to engaging Moretalk. The information helps Moretalk understand where the participant is in the Family Court process, what communication assistance is required, and what service should be quoted.

REFERRER DETAILS

Full name

Organisation / firm

Role

Email

Phone number

Who will be paying for approving this service?

- | | |
|---|--|
| ☐ Legal aid | ☐ Other organisation |
| ☐ Lawyer / law firm | ☐ Participant / whānau |
| ☐ Court - alternative funding arrangement | ☐ Funding source not yet confirmed |
| ☐ Government agency | ☐ Other |

If known, funding contact / billing details

FAMILY COURT MATTER

Family Court

Court reference / case number

Next court date (if known)

Participant's name

Date of birth

Ethnicity

First language

Participant is the:

- ☐ Applicant
- ☐ Respondent
- ☐ Witness
- ☐ Other

The participant is:

- ☐ Represented by a lawyer
- ☐ Self-represented
- ☐ Counsel to assist has been appointed
- ☐ Representation arrangements are not yet known

Lawyer / Counsel to assist details

Where is the participant currently in the Family Court process?

COMMUNICATION ASSISTANCE

What communication assistance is being requested?

Please tick all that apply. We would like a Communication Assistant to help the participant:

- | | |
|---|--|
| ☐ Understanding spoken language | ☐ Emotional regulation affecting communication |
| ☐ Expressing themselves | ☐ Neurodivergence |
| ☐ Reading | ☐ Intellectual / learning disability |
| ☐ Writing | ☐ Speech |
| ☐ Dyslexia / literacy | ☐ Hearing |
| ☐ Memory | ☐ Unsure - assessment is requested |
| ☐ Attention / concentration | ☐ Other |
| ☐ Processing information | <input type="text"/> |
| ☐ Social communication | |

Please briefly describe the communication concerns

Is there a specific service with a timeframe that is required?

Please tick all that apply. We would like a Communication Assistant to help the participant:

- ☐ CA assistance at one specific meeting / process
- ☐ CA assistance across several Family Court processes
- ☐ Preparation of easy read / accessible documents
- ☐ Unsure - please advise us
- ☐ Other

Relevant dates / deadlines

/ /

Expected duration of meeting / hearing / process, if known

/ /

Location / remote attendance

Is there already an Ministry of Justice funded Communication Assistance engagement?

- ☐ No
- ☐ Yes
- ☐ Unsure

If yes, please attach or describe the Court's current instructions regarding the CA engagement.

DOCUMENTS AVAILABLE

Please indicate what can be provided to Moretalk if required:

- ☐ Existing CA report
- ☐ Court direction / minute
- ☐ Previous communication / Speech-Language Therapy assessment
- ☐ Other

Please do not provide unnecessary substantive or sensitive case material.

Moretalk will advise if further information is required.